



Volunteer Job Description – Kennel Cleaning Assistant

Focus of the Job: The primary responsibility of the Kennel Cleaning Assistant is to clean and organize the dog rooms in Lifestyles and Wagnersville. Staff members will remove the dogs from a room before cleanings begin.

Reports to: Lifestyles & Wagnersville Animal Care Staff, Animal Care Manager, and Volunteer Supervisor

Requirements:

- Orientation
- Shelter Training

Tasks:

- Pick up and clean urine and feces from the dog rooms in Lifestyles and Wagnersville
- Provide a germ-free, odorless, and low-stress environment for the dogs by cleaning and disinfecting windows, walls, floors, drains, doors, plastic beds, and crates
- Refill water bowl with fresh water
- Provide new bedding if necessary

Physical Requirements:

- Must be able to bend down, reach, twist, kneel, squat, etc.
- Must be able to push, pull, lift, and carry up to 15 pounds
- Must be able to stand for up to 3 hours
- Must be able to scrub and dry the kennel floors, walls, and windows
- Must not be squeamish
- Must not be allergic to dogs

Work Environment:

- Fast paced environment with physically demanding tasks
- Volunteers should expect a wide variety of cleaners and disinfectants to be used on a daily basis. Specific instructions will be provided on their appropriate use.

Shift Rules:

- Read all signs on doors before entering and follow all instructions
- Wristbands must be worn by volunteers at all times and must be visible to Humane Society staff
- Rooms must have animals removed by a staff member before volunteers can start cleaning

Dress Code:

This job follows regular dress code of denim jeans covering ankles, sneakers, and volunteer shirt. It is recommended to wear water-resistant or waterproof shoes/boots